



THE DAVID BRALEY SPORT MEDICINE & REHABILITATION CENTRE

Statement of Information Practices

Collection of Personal Health Information

The David Braley Sport Medicine & Rehabilitation Centre is a private clinic and is a “health information custodian” for the purposes of the Personal Health Information Protection Act, 2004 (PHIPA). In accordance with PHIPA we collect personal health information (PHI) about you directly from you or from the person acting on your behalf. The personal health information that we collect may be in various forms and may include, for example, your name, photograph, date of birth, address, health history, records of your visits to other health care facilities and the care that you received during those visits. Occasionally, we collect personal health information about you from other sources, if we have obtained your consent to do so or if the law permits.

The David Braley Sport Medicine & Rehabilitation Centre, in its role as a prescribed person under PHIPA, makes information about its privacy policies, procedures and practices available to the public in the Privacy Policy section of McMaster’s website, www.marauders.ca/sportmed.

Uses and Disclosures of Personal Health Information

We use and disclose your personal health information to:

- Treat and care for you
- Get payment for your treatment and care from OHIP, your private insurer and others
- Plan, administer and manage our internal operations
- Conduct risk management activities
- Conduct quality of care activities
- Compile statistics
- Comply with legal and regulatory requirements
- Teach
- Fulfill other purposes permitted or required by law
- Notify you of an appointment or change to an appointment
- Conduct patient satisfaction surveys
- Locate you or your family in urgent/emergent situations using a telephone system

Your Choices

You may withdraw your consent for the following uses and disclosures:

- Teaching
- Patient satisfaction surveys
- The disclosure of your personal health information to other health care providers who provide health services

You may access and correct your personal health records. Please contact the clinic manager for more information on accessing, correcting or withdrawing your personal health information.

Important Information

- We take steps to protect your personal health information from theft, loss and unauthorized access, copying, modification, use, disclosure and disposal.
- We conduct audits and complete investigations to monitor and manage our privacy compliance.
- We take steps to ensure that everyone who performs services for us, protects your privacy and only uses your personal health information for the purposes to which you have consented.

How to Contact the Privacy Office

You have the right to contact the Information and Privacy Commissioner/Ontario if you think we have violated your rights. The Commissioner can be reached as follows:

Information and Privacy Commissioner/Ontario
2 Bloor Street East, Suite 1400
Toronto, Ontario, M4W 1A8
T: 416-326-3333 or 1-800-387-0073
F: 416-325-9195
Website: www.ipc.on.ca